

Appendix 1

New section to be added to Part 3 – Responsibility for Functions

12. Highways and Traffic Regulation

The powers delegated to the Strategic Director Regeneration and Environment in respect of highways and related functions do not include.

- i. Strategic and high level highways and transportation matters which includes decisions which affect 4 wards or more
- ii. Strategies or policies in respect of highways or transportation matters
- iii. Highways and transportation matters involving expenditure over £2m for services and supplies or £5m works
- iv. Highways or transportation matters which have a significant effect on income
- v. Approval of traffic calming works where more than 10 valid objections have been received
- vi. Approval of any permanent traffic regulation order subject to more than 10 valid objections

Section to be deleted from Part 3 – Responsibility for Functions

TABLE 4A

THE MEMBERSHIP AND TERMS OF REFERENCE OF THE HIGHWAYS COMMITTEE OF THE CABINET

Membership

The committee comprises 5 members of the Cabinet appointed by the Leader.

Chair and Vice Chair

To be appointed by the Leader.

Quorum

3 Cabinet members.

Terms of Reference

The Leader has agreed to delegate the following executive functions to the committee: -

1. Scheme approval for traffic management and related matters associated with the public highway, and off-street car parks. Traffic management includes traffic calming, signals, pedestrian crossings, bus lanes, cycle routes, stopping up orders,

controlled parking zones, waiting restrictions and charges for parking and penalty charges.

2. Reviewing performance of the implementation of schemes and of parking enforcement.
3. Any other matter relating to traffic management which the Operational Director Environment Services considers should be referred to the Committee for a decision.

The Leader has not delegated to the Highways Committee the strategic and high level highways and transportation matters which includes decisions relating to more than four wards, matters involving expenditure over £500k, or matters which have a significant effect on income, strategies or policies in respect of highways and transportation. These will be considered by the Cabinet.

Appendix 2

~~AUDIT~~ ~~AUDIT~~ — ~~AND~~ ~~STANDARDS~~ ~~ADVISORY~~ COMMITTEE

Membership

- The committee comprises 5 non-executive councillors and upto 52 voting co-opted members, one of whom will be the Chair of the committee.

Terms of Reference

Audit~~Audit~~ and Standards

To consider the following matters and to make recommendations ~~concerning them~~ to the relevant Council bodies or to officers:

Audit Activity

1. The Head of Internal Audit's annual report and opinion, and a summary of internal audit activity (actual and proposed), and the strategic and annual audit plans, and consider the level of assurance these can give over the council's corporate governance arrangements.
2. Summaries of specific internal audit reports as appropriate.
3. The annual review of the effectiveness of internal audit.
4. Reports from internal audit on agreed audit recommendations not implemented within a reasonable timescale.
5. Specific reports as agreed with the external auditor.
6. The scope and depth of external audit work and to ensure it gives value for money.

Regulatory Framework

7. The Council's constitution in respect of Contract Standing Orders and financial regulations.
8. Any issue referred to it by the chief executive or a director, or any council body.
9. Effective development and operation of risk management and corporate governance in the Council.
10. Council policies to facilitate confidential reporting by employees of suspected fraud, corruption or any other wrongdoing and the Council's anti-fraud and anti-corruption policies.

11. The production of the Council's Statement on Corporate Governance and Internal Control.
12. The Council's arrangements for corporate governance and actions to ensure compliance with best practice.
13. The Council's compliance with its own and other published standards and controls.
14. The handling of any reports from the Local Government Ombudsman.

Accounts

15. The external auditor's report to those charged with governance on issues arising from the audit of the accounts.
16. The statement of accounts and any issues from the financial statements or from the audit that need to be brought to the attention of the Council.

Standards

To consider the following matters and to make recommendations to the Monitoring Officer, Audit and Standards Committee or Full Council as appropriate:

17. The Council's obligation to promote and maintain high standards of conduct by members and co-opted members.
18. The operation and effectiveness of, and compliance with, the Brent Members' Code of Conduct (the Code) and other codes, protocols and guidance which supplement the Code.
19. Advice and assistance to members and co-opted members on how to observe the Code and on conduct and standards generally.
20. Training on the Code and conduct and standards generally.
21. Arrangements for dealing with written allegations of failure to comply with the Code.

AUDIT - AND STANDARDS COMMITTEE

Membership

- The committee comprises of ~~the~~ 5 ~~non-executive~~ councillor members of the ~~Audit~~Audit and Standards Advisory Committee.

Terms of Reference

Audit

- 1 To review and approve the annual statement of accounts and consider whether there are any issues from the financial statements or from the audit that need to be brought to the attention of the Council.
- 2 To adopt the Council's Annual Governance Statement.

Standards

3. To promote and maintain high standards of conduct by members and co-opted members.
4. To approve codes or protocols to supplement the Code referred by the Monitoring Officer.
8. To approve arrangements for dealing with written allegations of failure to comply with the Code.
9. To deal with matters relating to complaints about the conduct of individual members and co-opted members including what, if any, action to take following the investigation of complaints, the hearing of complaints and determining the sanctions to be imposed and/or action to be taken following a finding of breach.
10. To carry out all other functions relating to complaints about members' conduct referred by the Monitoring Officer.